

# Burbage Parish Council

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Minutes of a meeting of Burbage Parish Council held on Monday 8<sup>th</sup> February 2010 at 7.30pm at Burbage Church Hall.

## **ATTENDANCE**

Councillors: S Gray (Chairman), J Acheson, G Terry, B Wheeler, M Hamer, A Parmenter, C Wheeler, K Copp and N Venters.

Councillor S Wheeler (Wiltshire Council). Mr D Francis (Acting Clerk).

## **14. APOLOGIES**

None.

## **15. MINUTES OF THE PREVIOUS MEETING**

The minutes having been circulated were amended at the request of Councillor Hamer. It was proposed by Councillor C Wheeler and seconded by Councillor B Wheeler that they be signed as a true record. This was agreed with one abstention.

## **16. MATTERS ARISING**

1. Youth Council. The chairman reported that she was still trying to contact the local youth worker via the youth manager and that she would report further when she had made contact.
2. Speeding on Bypass. It was agreed that Councillor Copp would deal with this matter and contact the Police.
3. Speed watch. The chairman outlined a joint offer with Bedwyn for both parishes to have the use of the speed gun. She stated that volunteers were essential and that she would put an item in the Burbage News outlining the scheme and seeking volunteers.
4. Job Description and Contract for a new clerk. The chairman stated that this was being circulated and that she would welcome any comments by the 21<sup>st</sup> February 2010.

## **17. DECLARATION OF INTEREST**

None

## **18. PUBLIC FORUM UNDER ADJOURNMENT**

- a. Community Police Co-ordinator/PC D Foord. No report given as officer not present.
- b. Wiltshire Councillor S Wheeler. An update was given on Wiltshire Council matters including the recent area board meeting where the main topic had been the de-priming of the A338/A345. No decision had been reached and the item was to be researched further.
- c. In response to a point raised the chairman stated that any correspondence between the council and prospective members was on file and could be seen by anyone if they wished to do so. The

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chairman further stated that all details of those standing for the forthcoming election had been given wide publicity by Wiltshire Council, who are responsible for the election.

## 19. REPORTS

### a. Financial Matters

#### 1. Payments for Approval.

The chairman reported that two invoices had been received. One for a previous clerk for £150 and one from the acting clerk for £140. Proposed by Councillor Powell and seconded by Councillor Terry that they be paid. Agreed.

The chairman reported on a letter from the church asking for a donation of £500 to help with repairs to the church clock. Proposed by Councillor C Wheeler and seconded by Councillor Terry that this donation be made. Agreed.

An invoice had been received from the church hall for £99 for the hire of the hall. It was agreed to defer this one and to seek further information from the church hall as to the period they were charging for.

The chairman stated that she had received a letter from Wiltshire Council seeking financial help with repairs to a manhole cover that was used by a private sewer. The council was also seeking help from the householders who owned the sewer. The chairman was instructed to notify Wiltshire Council that the parish would not help.

#### 2. PAYMENTS RECEIVED

None

#### 3. BALANCE IN BANK

Current account   £4285

Deposit account   £1119.

Councillor Hamer asked that a written financial report should be presented to councillors before financial matters were discussed so that they were all aware of the councils assets and liabilities. The chairman stated that this would be one of the responsibilities of the new clerk.

Councillor Hamer asked who the responsible financial officer for the council is. The chairman stated that the council needed to appoint a member or to wait until new clerk is employed so that person can take up the second role.

### b. Recreation Ground

Councillor Powell stated that there had been no meeting due to the weather and illness.

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The chairman reported on a letter from the BIG lottery asking that the playground be transferred to the parish council. This was agreed and it was noted that arrangements would have to be made for safety checks possibly by the parish stewards.

## **c. Village Hall**

A report was given by Councillor Terry.

## **d. Planning**

1. New Plan.E/10/0072/ful. Demolition and new extension at 103 High Street. NO OBJECTION.

2. The chairman gave details of approvals.

Following a question it was agreed to place an item on the March agenda for the appointment of a school governor.

## **20. BURBAGE NEWS**

The chairman indicated items she would be including in her news letter.

## **21. PEWSEY AREA BOARD.**

Already reported on.

Wiltshire Councillor S Wheeler asked the councils permission to speak on any matter, to which he could contribute and not to wait for a formal report item. Agreed.

## **22. CORRESPONDENCE.**

1. Councillor Acheson gave details of a quote for footpath cutting. The chairman requested this to be passed on and further quotes requested.
2. The chairman gave details of a letter from Wiltshire Council re grit bins. Noted.
3. Councillor Hamer gave details of the digital switchover and what help was available. It was agreed to pass the information to the Good Companions.
4. Councillor Acheson reported on a letter from a solicitor re the Martingale development over an issue that was on going. Noted.
5. The chairman to write to the Wiltshire council over Footpath No 5 which requires attention.
6. It was agreed to hold a litter picking day on Saturday 27<sup>th</sup> March 2010 commencing at 10am at the village hall.

## **23. CLOSURE**

The meeting closed at 9.35pm.

NEXT MEETING MONDAY 8<sup>TH</sup> MARCH 2010 AT 7.30PM