

**MINUTES OF A MEETING OF BURBAGE PARISH COUNCIL HELD ON
MONDAY 11TH JANUARY 2010 AT BURBAGE CHURCH HALL.**

ATTENDANCE

Councillors: Miss S Gray (Chairman), J Powell (Vice Chairman), J Acheson, Mrs G Terry, B Wheeler, M Hamer, T Parmenter, C Wheeler, K Copp.

Wiltshire County Councillor S Wheeler.

One member of the public.

1. APOLOGIES

Councillor N Venters

2. MINUTES OF THE MEETING

a) 14th December 2009. Proposed by B Wheeler and seconded by C Wheeler that the minutes be signed as a true record. All agreed.

3. MATTERS ARISING

a. Youth Councils.

b. Speeding on by pass.

c. Speedwatch.

The chairman stated that due to ill health and pressure of work no action had been taken on these items. Defer to next meeting.

4. DECLARATIONS OF INTEREST- NONE

5. FINANCIAL MATTERS

a) Payments for approval.

Payments were approved for fixtures in the ground, and grass cutting.

b) Payments received

£100 had been received in November from Mrs Timmings and a letter of thanks had been sent.

c) Balance of Parish Account

The chairman reported that there was £6303.30 in the account.

d) Committee Report

The chairman referred to the report of the finance committee and a letter about the report received from a member of the public. It was proposed by K Copp and seconded by J Acheson that the report be approved. Approved. The chairman will forward the necessary precept document to Wiltshire Council.

6. VACANCY-CLERK TO THE COUNCIL

a) Draft Job Description and Contract of Employment (Proposed Document).

It was agreed to seek advice from WALC on exact terms for employment, but to advertise the post in the interim.

b) Draft Advertisement

It was agreed that the chairman would draft an advertisement which could be placed on the notice board, the web site and in local magazines. The chairman would also attempt to get a paragraph in the Gazette & Herald referring to the vacancy.

7. Burbage News

The chairman stated that she had written a précis letter in the latest issue giving updates on council business, as the minutes were too long for the size of the news. If any parishioner wanted a copy of the minutes, then they could be sent to them. J Acheson, the co-editor of the news gave details of how it was produced.

8. PUBLIC FORUM UNDER ADJOURNMENT

a) Community Police Co-ordinator/ Pc Derek Ward- Not Present.

b) Wiltshire Councillor Stewart Wheeler

1. The area board meeting had been moved to the 25th January-venue to be decided.

2. Little on crime matters for the village, as any crime had been occurring in Great Bedwyn.

3. Councillor Wheeler answered questions from members and agreed to report back on several issues.

9. PEWSEY AREA BOARD/PEWSEY AREA COMMUNITY PARTNERSHIP

No meetings had taken place.

10. RECREATION GROUND

The recreation committee had not met due to the weather.

No Information re maintenance of play area was available, but it was suggested that the parish steward might help.

11. PLANNING MATTERS

E/10/002/FULL. Replace workshop & change building at Highfield, 24-26 High Street, Burbage. NO OBJECTION.

E/09/1654/FULL. Alterations at Leigh Hill Cottage, Leigh Hill, Savernake. NO OBJECTION

E/09/1637/FULL. Garage and garden room at The Cottage, Westcourt, Burbage. NO OBJECTION. (Already approved.)

12. CORRESPONDENCE.

The chairman stated that she had none.

Councillor Acheson stated that he had had a letter re a problem with the footpath from the scout hut to Grafton Road and that he had reported this footpath warden. The chairman stated that she would write as well.

In response to a question, the chairman gave details of how applicants for the advertised vacancies for councillors, could obtain application forms.

CLOSURE

The meeting closed at 9pm